

CONFIDENTIAL

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Executive Registry

63-6/80

OFFICE OF THE DIRECTOR

Action Memorandum No. **A-308**

Date **29 October 1963**

TO : Director of Training
VIA : Deputy Director/Support
SUBJECT : Training Courses
REFERENCE:

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1. At the Executive Committee meeting on Monday, 28 October, the DD/S&T, in commenting on the findings and recommendations of one of his panels of consultants, observed that the panel felt that the analysts with whom they had been dealing had been limited by their lack of knowledge of the intelligence collection system.

2. The above is for your information and guidance in developing training courses.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Executive Director

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LBK:drm

Distribution:

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SUSPENSE DATE:

(CLASSIFICATION)

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DD/S 63-4819

Executive Registry

63-48190

12 November 1963

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Action Memorandum No. A-308 from Executive Director dated 29 October 1963, Subject: Training Courses

1. I met with Dr. Wheelon and [] on Friday, 8 November to determine what the Executive Director had in mind by subject Action Memorandum. Dr. Wheelon's reaction was expressed by "I think Kirk served the ball in the wrong court." Apparently Dr. Wheelon meant that "the analysts with whom he had been dealing" were not in the Agency but were external to the Agency, most of them in the Defense Department. Dr. Wheelon further said that he had no immediate training requirements to levy on the Office of Training but would advise us if such requirements materialize in the future.

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2. For your information we just completed the third running of a course entitled "Intelligence Research Techniques (OSI)." This is a 160-hour course for OSI analysts with an enrollment of approximately 12 people per course. As far as I know this course meets the OSI requirements for such training.

MATTHEW BAIRD
Director of Training

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(EXECUTIVE REGISTRY FILE file u/A.M.A. 308)

TRANSMITTAL SLIP

19 NOV 1963

TO: Executive Director

ROOM NO.
7 D 59

BUILDING
Headquarters

REMARKS:

Kirk:

Considering the fact that most of the analysts were not Agency employees and Dr. Wheelon's statement to the Director of Training that he had no immediate training requirements, I assume that the attached satisfies Action Memorandum No. A-308.

LKW

FROM: Deputy Director for Support

ROOM NO.

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